



ISF Gift Acceptance Policy

The Purpose of Gift Acceptance Policies

The Indiana Sailing Foundation seeks to help donors meet their charitable goals while benefiting the communities and organizations supported by The Foundation and its donors. The Foundation encourages donors to make both outright and deferred gifts and will accept gifts in a variety of forms. The specific rules and regulations regarding all gifts are subject to modification by The Foundation's Board of Trustees and its committees.

Responsibility to Donors

The Indiana Sailing Foundation is committed to the highest ethical standards. All transactions between donors and The Foundation are held in the strictest of confidence. The Foundation seeks to provide accurate information with full disclosure of the benefits and liabilities that influence a donor's decision making—IRS rules and regulations, fees charged, gifting options, investment policies and other information needed for donors to reach informed decisions. **Donors are strongly encouraged to discuss gift-planning decisions with their financial advisors.**

Standard Forms:

The Foundation has generally adopted practices and procedures that conform to general industry practice. These bequest forms are available: Bequest from Wills; Bequest from Living Trusts.

Donor Recognition

All donors are gratefully acknowledged for their contributions. From time to time The Foundation offers donor recognition dinners, legal and other social events, where donors have an opportunity to learn more about The Foundation and network with like minded donors and Foundation officers.

Restrictions on Gifts

The Indiana Sailing Foundation, in keeping with IRS regulations, cannot accept a gift that will be directly or indirectly subject to any material restriction or condition by the donor that prevents The Foundation from freely and effectively employing the transferred assets or the income from those assets to further its philanthropic mission. The Foundation reserves the right to refuse any gift that jeopardizes the mission of The Foundation or is not in its best interest.

Minimum Gifts

The Indiana Sailing Foundation will accept gifts to existing funds of any size. The minimum gift for a new fund or charitable gift annuity is \$10,000. Higher minimums may be required depending on the type of fund and gift, such as real estate or other gifts of property. No grants may be made from funds until the minimum is reached.

Cash

The Foundation accepts cash, checks or money orders made payable to The Foundation or any of its Funds.

Marketable Securities

The Indiana Sailing Foundation accepts readily marketable securities and will make all decisions regarding the disposition or retention of these gifts. The Foundation retains the right to adhere to existing investment parameters and policies as established by the investment committee and approved by the Board of Trustees.

The value of a gift of securities is the market value at the time of the gift. A contribution of stock is completed upon the delivery of an endorsed stock certificate to The Foundation or the date that the security is transferred on the books of the brokerage firm.

Securities that are not Readily Marketable

The Indiana Sailing Foundation encourages gifts of securities from privately held corporations. The Foundation will review such gifts on an individual basis.

Partnership Interests

The Foundation accepts gifts of general partnership interests. Partnership interests in Limited Liability Companies (LLC) or family limited partnerships, are reviewed to determine the underlying assets and liabilities, the activity of the partnership, how allocations are made and the liquidity of The Foundation's potential interest. The Foundation will not accept limited partnership interests that subject it to cash calls or other liabilities or that have adverse tax consequences.

Tangible Personal Property

The Foundation generally does not accept tangible personal property as a lifetime gift. Gifts of tangible personal property on a testamentary basis are acceptable. The property must be saleable and the donor must agree that The Foundation has sole discretion as to such sale.

Other criteria considered before accepting gifts include transportation and storage costs, costs of insurance, selling, maintenance or repair and potential usefulness to The Foundation. If a lengthy selling period is anticipated, The Foundation may refuse the gift or request that the donor cover the expenses with a cash gift.

Real Property

Gifts of real property may be accepted based on the outcome of a property analysis, including physical condition, likelihood of an immediate sale, current market analysis of value and environmental issues, among other factors. The Foundation may accept property subject to a mortgage provided the property has sufficient equity and the property is marketable. Gifts of real estate need to be approved by The Foundation's Board of Trustees. See the guidelines for acceptance of real estate.

Before the gift is accepted, the donor must provide items to assist in preparing the property analysis, including the deed, current property tax bill, title reports, notes or mortgages and Phase I environmental impact report. The donor needs to have a qualified appraisal done, completing IRS Form 8283. If The Foundation sells the property within two years, it will file IRS Form 8282 informing the donor and the IRS of the amount of the sale.

The Foundation will dispose of the property at the earliest possible time. If the property is accepted, The Foundation will pay for the expenses associated with ownership (insurance, taxes) until the property can be sold. However, all costs associated with preparing the property analysis are the responsibility of the donor.

Life Insurance Policies

The Indiana Sailing Foundation accepts a life insurance policy as a gift if The Foundation is named either as beneficiary or is both the irrevocable owner and beneficiary. The gift is valued at its replacement cost for paid-up policies. The value of a non-paid up policy is determined by adding to the interpolated terminal reserve plus any unearned premium and accrued dividends, less any policy loan. The issuing insurance company is consulted for assistance recorded as income from fundraising and as an asset on the balance sheet.

Any premiums due are the responsibility of the donor. If the insurance policy lapses for non-payment prior to maturity because a donor fails to provide for premium payments, The Foundation may redeem the policy.

The Foundation does not participate in charitable split dollar insurance plans.

Bequests

The Foundation appreciates a copy of documents naming The Foundation as a beneficiary for our files. Please refer to the specific bequest language form to ensure that the bequests are properly designated.

Charitable Remainder Trusts/Charitable Unitrusts/Charitable Lead Trusts

The Foundation generally does not seek to serve as the trustee, custodian or manager of trusts. The Foundation will serve as Trustee where it is named as charitable beneficiary and when other conditions are met. The Foundation would prefer to rely on the donor as self-trustee or commercial trust companies or trust department of banks. The Foundation recommends that beneficiaries be at least 50 years old unless the trust is for a term of years. With charitable lead trusts the trust term will be at the discretion of the donor.

Gifts of Property with Retained Life Estate

During the time of occupancy, the donor is responsible for insurance, taxes, and maintenance. The policies for a current real estate gift will also apply.

Charitable Gift Annuities

The Indiana Sailing Foundation will enter into a contract with the donor whereby The Foundation agrees to pay the donor (or other person named by the donor) a lifetime annuity in return for a gift of cash or marketable securities. The Foundation committee on gift annuities generally utilizes the rates adopted by the Council on Gift Annuities, which bases annuity rates upon life expectancy. The minimum gift is \$10,000. Ordinarily the minimum age for current annuities is 65 and 45 for deferred annuities. Gift Annuities are managed by The Foundation and The Foundation employs agents and advisors to assist with the administration and investment of gift annuity assets. The Foundation is not currently accepting real estate.